



Event Risk Assessment

Activity/Event: Wednesday rehearsals

Date of first risk assessment: 12.03.19

Location: St Stephen's Centre

Time/frequency: Weekly

Name of person with responsibility: Simon Tatton-Brown

Date to be reviewed: by March 2020

Weekly rehearsals are a low risk activity. No members of the public are present (though occasionally choir members may bring guests). The venue is well-maintained by St Stephen's Church and compliant with public regulations. Only three potential hazards have been identified.

What are the hazards?	Who might be harmed and how?	What are you already doing?	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Moving piano	Those moving it; one of the legs is loose	They are aware of the hazard	This has been reported to St Stephen's	St Stephen's		
Scalding by hot water	Those preparing hot drinks	St Stephen's has appropriate instructions posted in kitchen	Volunteers need to use hot water equipment in accordance with instructions	All members	Ongoing	
Riosk of accidents caused by people getting in the way	Those serving in kitchen	No more than 4 people allowed in kitchen at any one time	No	All members	Ongoing	